

*Tammy L. Grimm
Court Executive Officer /
Jury Commissioner*

*Terri Darr
Court Financial Officer*



*Superior Court of California,
County of Imperial
1625 W. Main Street
El Centro, CA 92243
(760) 336-3522*

R1516-06 Printing Services Questions & Answers

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1. I went to the website but I couldn't find where we can ask questions

Answer: Questions are to be sent to elsa.rodriquez@imperial.courts.ca.gov Please note deadline for questions is Thursday, April 28, 2016 at 4:00 p.m.

2. What is "PCRC"?

Answer: PCRC is Post Consumer Recycled Content. The IFB section 5.3 c. link for the recycled certification form is wrong. It should be

<http://www.calrecycle.ca.gov/BuyRecycled/StateAgency/Forms/CalRecycle074.pdf>

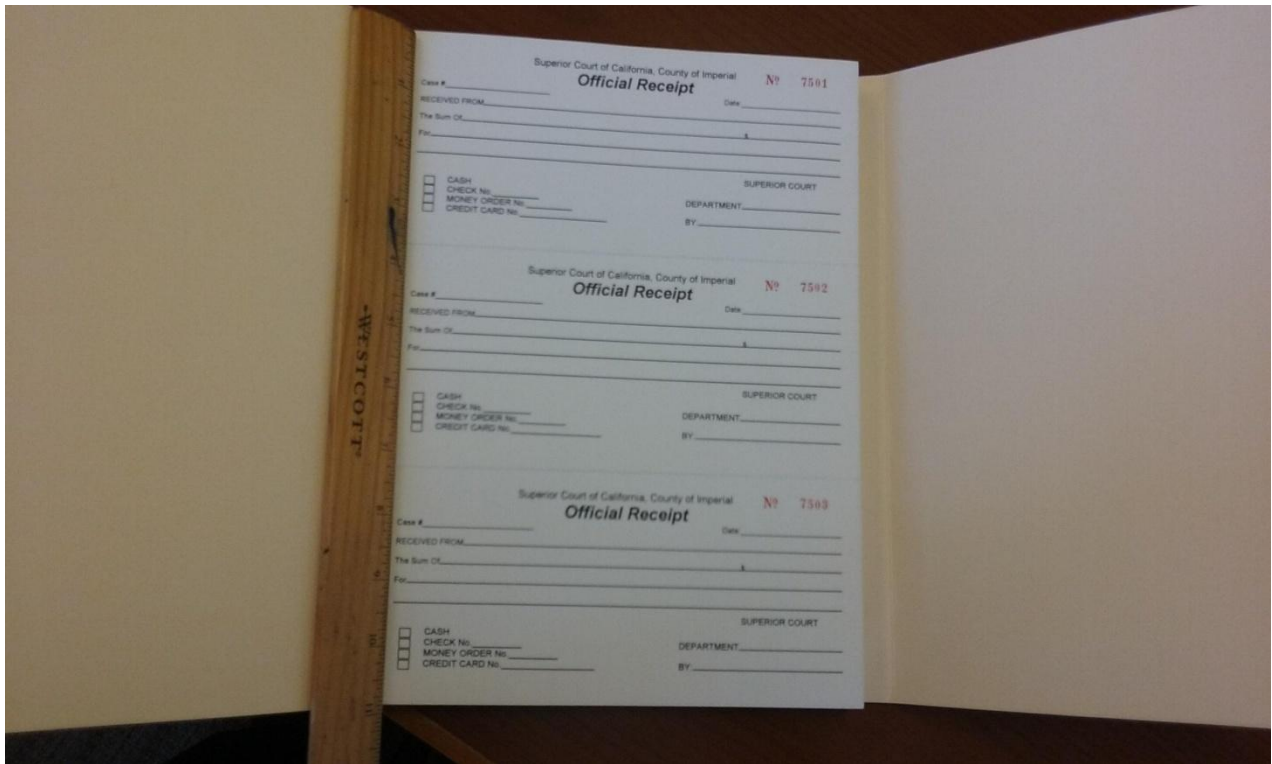
The recycle form on page 2, footnote 1, states:

"Postconsumer recycled-content material" is defined as products that were bought, used, and recycled by consumers. For example, a newspaper that has been purchased, recycled, and used to make another product would be considered postconsumer material.

3. Are we looking at 150, 3 part forms per book for a total of 450- 8.5x11 pages per book? And each 8.5x11 page is perfed on the left by the tab as well as a perf running the 8.5" way in between receipts? This being one large 8.5x11 book as opposed to (3) 8.5x3.667 receipt books. Correct?

Answer: it would be a total of 150 pages since there are 3 receipts per page; so it's 50 white pages, 50 yellow, 50 pink. The book I got as sample goes from receipt 7501 thru 7650. Book has manila cover that includes a flap to separate receipt being written & the unused receipts. It is stapled about a 1/4 inch from edge & has a 1/2 inch tab that stays with the book. It measures about 5/8" thick, no more the 3/4" thick. Total size about 11" x 8 1/4" including tab. Yes, perf left edge & in-between receipts. Refer to additional pictures below:





4. The RFP asks to quote on 1000 of each item. Is that the quantity that is ordered for each time or is more ordered on some items? Also, are there more than one copy per item. Example, you ask for pricing for 366,250 window envelopes, is the printing the same for the whole quantity?

Answer: The IFB asks for price for 500, 1,000, 10,000 or 10 for the different items to assist in the comparison for the quotes received from different vendors. For envelopes and jury summons, the quantities per order are usually more than what attachment 9 specifies.

The IFB ***section 1.0 is not asking for pricing for the quantity*** of 366,250 window envelopes. The numbers in section 1.0 are for reference only; to give you an idea how much was purchased in the last 18 months. There is no guarantee a certain number of items will be ordered. The 366,250 envelopes cited included four different return addresses.

If you have any quantity discounts or minimum quantity requirements for your proposal, you are to specify it in Attachment 9 Cost Proposal